

# REGISTRATION PACKET

## 2024-2025

Zion Lutheran School exists to offer a Christ-centered, child-focused, quality Lutheran education to our students and families, empowering them to be bold disciples of Jesus.

### Included in your packet;

1. Registration Letter
2. Any student entering Kindergarten will need medical, dental, vision, immunization and transportation forms
3. Calendar
4. Application
5. Tuition Fees
6. **Tuition policy**----**this will need to be signed and returned** stating that you have read and understand all policies. **Please circle a payment plan.**  
This can always be changed later.

*\*Any other family needing kindergarten packets\**

*Kindergarten medical, dental, vision and immunization forms will need to be turned in by the first day of school.*





1010 W. MONROE STREET • DECATUR, IN. 46733

April 2, 2024

Dear Zion Families,

**Pre-Registration** for the 2024-2025 school year is starting. We use these numbers to help us with supply orders and new student enrollment. Please be sure to fill out all of the information on the registration form. By sending in a non-refundable payment of **\$125.00 per student (K-8)** and **\$75.00 per student (Preschool)** by April 23rd or sooner, you are assured a quality Christian education at Zion for the next school year! This payment will be applied toward your registration fees for the 2024-25 school year.

Open enrollment will begin on April 24th. We will not be able to guarantee a spot for your child(ren) after this time without a registration form on file.

All registration fees for each student must **be paid in full at registration in July.**

The first tuition payment is due on September 15th. Statements will go out on the first of every month.

All **Kindergarten** paperwork (medical, dental, etc.) must be completed **by the first day of school.**

Any child playing **sports** must have a physical on file in the school office **before the first practice.**

State law requires immunization records, physicals, dental and eye exams, and birth certificates for **Kindergarten** students to be on file **by the first day of school.**

New students in grades 1-8 need to have records transferred by the first day of school.

**Students entering 6<sup>th</sup> grade** must show proof of Neisseria Meningitidis (Meningococcal disease), Varicella (Chicken Pox), and Pertussis (Whooping Cough) vaccinations **by the first day of school.**

There are scholarship options available. SGO information is included in this packet.

Contact us at 728-9995 or [jheckler@ziondecatur.com](mailto:jheckler@ziondecatur.com) for any other questions.

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**SENIOR PASTOR ZACHARY OEDEWALDT • SCHOOL PRINCIPAL JESSICA HECKLER**

Church Office (260)724-7717 • School Office (260)728-9995

Email: [church@ziondecaturchurch.com](mailto:church@ziondecaturchurch.com) • [jheckler@ziondecatur.com](mailto:jheckler@ziondecatur.com)



## ZION LUTHERAN SCHOOL 2024-2025 CALENDAR

### August 2024

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     | 1   | 2   | 3   |
| 4   | 5   | 6   | 7   | 8   | 9   | 10  |
| 11  | 12  | 13  | 14  | 15  | 16  | 17  |
| 18  | 19  | 20  | 21  | 22  | 23  | 24  |
| 25  | 26  | 27  | 28  | 29  | 30  | 31  |

July 30 – Registration 4:00-6:00 PM  
 August 4 – Back-to-School Night 6:00-7:00 PM  
 August 7 – K-8 First Day of School  
 August 22 – Preschool Meeting 7:00 PM

### September 2024

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
| 1   | 2   | 3   | 4   | 5   | 6   | 7   |
| 8   | 9   | 10  | 11  | 12  | 13  | 14  |
| 15  | 16  | 17  | 18  | 19  | 20  | 21  |
| 22  | 23  | 24  | 25  | 26  | 27  | 28  |
| 29  | 30  |     |     |     |     |     |

September 2 – NO SCHOOL, Labor Day  
 September 3 – 2 Day Preschool First Day  
 September 4 – 3 Day Preschool First Day  
 September 6 – First Quarter Midterms  
 September 9-20 – NWEA Fall Testing  
 September 23 – PreK Picture Day  
 September 24 – 2 Day PS/K-8 Picture Day

### October 2024

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|     |     | 1   | 2   | 3   | 4   | 5   |
| 6   | 7   | 8   | 9   | 10  | 11  | 12  |
| 13  | 14  | 15  | 16  | 17  | 18  | 19  |
| 20  | 21  | 22  | 23  | 24  | 25  | 26  |
| 27  | 28  | 29  | 30  | 31  |     |     |

October 4 – End of First Quarter (42 days)  
 October 4 – Soup & Sandwich  
 October 10 – Parent/Teacher Conferences - Half Day  
 October 21-25 – NO SCHOOL - Fall Break

### November 2024

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     |     | 1   | 2   |
| 3   | 4   | 5   | 6   | 7   | 8   | 9   |
| 10  | 11  | 12  | 13  | 14  | 15  | 16  |
| 17  | 18  | 19  | 20  | 21  | 22  | 23  |
| 24  | 25  | 26  | 27  | 28  | 29  | 30  |

November 8 – VIP Day  
 November 15 – Second Quarter Midterms  
 November 22 – Thanksgiving Fall Parties 1:30  
 November 25-26 – PD Days for Teachers  
     Planned Blizzard Packs for Students  
 November 27-29 – NO SCHOOL-Thanksgiving Break

### December 2024

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
| 1   | 2   | 3   | 4   | 5   | 6   | 7   |
| 8   | 9   | 10  | 11  | 12  | 13  | 14  |
| 15  | 16  | 17  | 18  | 19  | 20  | 21  |
| 22  | 23  | 24  | 25  | 26  | 27  | 28  |
| 29  | 30  | 31  |     |     |     |     |

December 15 – PreK-8th Christmas Program 6:00 PM  
 December 20 – End of First Semester (89 days)  
 December 20 – K-8 Christmas Parties 1:00  
 December 21-January 5 – NO SCHOOL,  
     Christmas Vacation

### January 2025

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     | 1   | 2   | 3   | 4   |
| 5   | 6   | 7   | 8   | 9   | 10  | 11  |
| 12  | 13  | 14  | 15  | 16  | 17  | 18  |
| 19  | 20  | 21  | 22  | 23  | 24  | 25  |
| 26  | 27  | 28  | 29  | 30  | 31  |     |

January 6 – Classes Resume

January 13-24 – NWEA Winter Testing

January 20 – NO SCHOOL, MLK, Jr. Day

January 27-31 – Lutheran Schools Week

### February 2025

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     |     |     | 1   |
| 2   | 3   | 4   | 5   | 6   | 7   | 8   |
| 9   | 10  | 11  | 12  | 13  | 14  | 15  |
| 16  | 17  | 18  | 19  | 20  | 21  | 22  |
| 23  | 24  | 25  | 26  | 27  | 28  |     |

February 7 – Third Quarter Midterms

February 13 – K-8 Valentine's Parties 1:30

February 14 – PD Day for Teachers

Planned Blizzard Pack for Students

February 17 – NO SCHOOL, Presidents' Day

### March 2025

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     |     |     | 1   |
| 2   | 3   | 4   | 5   | 6   | 7   | 8   |
| 9   | 10  | 11  | 12  | 13  | 14  | 15  |
| 16  | 17  | 18  | 19  | 20  | 21  | 22  |
| 23  | 24  | 25  | 26  | 27  | 28  | 29  |
| 30  | 31  |     |     |     |     |     |

March 7 – End of Third Quarter (43 days)

March 13 – PreK and Kindergarten Open House

March 24-28 – NO SCHOOL, Spring Break

### April 2025

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|     |     | 1   | 2   | 3   | 4   | 5   |
| 6   | 7   | 8   | 9   | 10  | 11  | 12  |
| 13  | 14  | 15  | 16  | 17  | 18  | 19  |
| 20  | 21  | 22  | 23  | 24  | 25  | 26  |
| 27  | 28  | 29  | 30  |     |     |     |

April 4 – Kindergarten Screening

April 7-17 – NWEA Spring Testing

April 17 – Fourth Quarter Midterms

April 18-21 – NO SCHOOL - Easter Break

April 22 – New Life Parties 1:30

### May 2025

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     | 1   | 2   | 3   |
| 4   | 5   | 6   | 7   | 8   | 9   | 10  |
| 11  | 12  | 13  | 14  | 15  | 16  | 17  |
| 18  | 19  | 20  | 21  | 22  | 23  | 24  |
| 25  | 26  | 27  | 28  | 29  | 30  | 31  |

May 2 – Last Day of Preschool

May 4 – Confirmation Service 10:30 AM

May 22 – K-8 Last Day of School

May 22 – End of Second Semester (90 days)

**ZION LUTHERAN SCHOOL**

1022 W. Monroe Street  
 Decatur, Indiana 46733  
 260.728.9995

**2024-2025 Application**

ZION LUTHERAN SCHOOL EXISTS TO OFFER A CHRIST-CENTERED, CHILD-FOCUSED, QUALITY  
 LUTHERAN EDUCATION TO ALL CHILDREN AND FAMILIES, EMPOWERING THEM TO BE BOLD DISCIPLES OF JESUS.

Please circle the grade your child is entering:

K 1 2 3 4 5 6 7 8

**STUDENT INFORMATION**

\_\_ Male \_\_ Female

NAME: LAST FIRST MIDDLE NAME CHILD WISHES TO BE CALLED

ADDRESS CITY STATE ZIP (AREA CODE) HOME PHONE

DATE OF BIRTH BIRTHPLACE (City, State) SOCIAL SECURITY NUMBER

LAST SCHOOL ATTENDED ADDRESS CITY STATE ZIP

Ethnicity: \_\_ White, not Hispanic origin; \_\_ Hispanic; \_\_ Asian or Pacific Islander; \_\_ Black; \_\_ Indian or Alaskan  
 Native; \_\_ Multi-racial; \_\_ Unknown; \_\_ Other (please list): \_\_\_\_\_

Please list the public school district in which your child resides (North Adams, Adams Central, etc.)

*Please explain any "yes" answers on a separate sheet of paper.*

- Yes  No Has this child ever been dismissed or suspended from any school?  
 Yes  No Does this child have any behavioral problems?  
 Yes  No Does this child have any problems getting along with others?  
 Yes  No Does this child have any learning problems?  
 Yes  No Does this child have any physical disabilities?

**PARENT INFORMATION***Parents Living With Child:*

FATHER WORKPLACE WORK PHONE CELL PHONE

MOTHER WORKPLACE WORK PHONE CELL PHONE

E-MAIL: HOME WORK

*Parents Not Living With Child:*

NAME ADDRESS CITY STATE ZIP HOME PHONE

WORKPLACE WORK PHONE CELL PHONE

Please clearly list any restrictions to the non-custodial parent's rights on a separate sheet of paper.

**SIBLING INFORMATION**

NAME BIRTHDATE CURRENT SCHOOL CURRENT GRADE

NAME BIRTHDATE CURRENT SCHOOL CURRENT GRADE

NAME BIRTHDATE CURRENT SCHOOL CURRENT GRADE

**PERSONS AUTHORIZED TO PICK UP MY CHILD**

NAME RELATIONSHIP HOME PHONE CELL PHONE

NAME RELATIONSHIP HOME PHONE CELL PHONE

NORTH ADAMS BUS RIDER: \_\_\_ AM \_\_\_ PM **Latchkey is available starting at 2:45pm-6:00 pm:**

# ZION LUTHERAN SCHOOL

2024-2025 Application

Page Two

## RELIGIOUS AFFILIATION

Child's Baptismal Information:

- My child has not been baptized.  
 We currently have no church home.

| DATE                       | CHURCH NAME             | CITY  | STATE |
|----------------------------|-------------------------|---|-------|
| FATHER'S CHURCH MEMBERSHIP | MOTHER'S (If Different) | CHURCH CHILD REGULARLY ATTENDS (If Different) |       |

How did you hear about Zion Lutheran School? \_\_\_\_\_

Zion Lutheran School admits students of any race, color, national or ethnic origin to all of the rights, privileges, programs, and activities generally made available to students of this school. It does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, scholarships and any other school administered programs.

**Admission to Zion Lutheran School is a privilege. It is a privilege granted to those students who manifest a desire to live and work as Christ-centered, Bible-believing Christians.** The school reserves the right to dismiss any student who, in the opinion of the administration and Board of Education of Zion Lutheran Church, is not assimilated into the spirit of the school, whether or not that student has kept all the rules and regulations of the school.

### A PARENTAL PLEDGE

Recognizing the value of a Christian education, as a member of the ZION LUTHERAN SCHOOL FAMILY, I agree to comply with the following expectations:

1. Because a genuine Christian education is comprehended in proper and regular attendance at Divine Services and Sunday School, I will attend church and Sunday School with my child.
2. Because a child learns from his or her parents over and above the training offered at Zion Lutheran School, I shall strive to set an example of Christian living.
3. Because a vital part of the educational program of Zion Lutheran School is religious instruction, I agree that my child shall take part in all of the religious services of the school as well as its religious instruction periods.
4. Because financial stewardship is important and commanded by God, I will pay all fees, tuition and other expenses when they are due.

I hereby certify that the above statements are true and pledge to uphold all rules and regulations at Zion Lutheran School and will assure that my child regularly attends Sunday School and Church.

**In case of accident or serious illness**, contact me first. If the school is unable to reach me, I hereby authorize the school to call my physician or dentist and make necessary arrangements to provide medical care as needed at my expense.

Child's Physician \_\_\_\_\_ Phone Number \_\_\_\_\_  
Child's Dentist \_\_\_\_\_ Phone Number \_\_\_\_\_  
Insurance Company \_\_\_\_\_ Policy Number \_\_\_\_\_  
Known allergies or health concerns \_\_\_\_\_  
List all prescribed medications \_\_\_\_\_

### FIELD TRIPS

I hereby give permission for Zion Lutheran School to take my child on all field trips and with this signed agreement absolve the teacher, Zion Lutheran School and any and all members of its governing boards of any responsibility for the safety, welfare, health and well-being of the child named above, beyond such matters as may be called reasonable care for children in the custody of a teacher and subject to the teacher's clear instructions, and I assume personally and exclusively all responsibility and liability for accident, injury, etc. which may occur to my child during the time of the specific activity. I understand that I will be given details of each field trip before it begins.

*If my contact information changes, I will notify the school office immediately.*

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

### OFFICE USE ONLY

Date Application Received \_\_\_\_\_

Date Deposit Received \_\_\_\_\_



## ZION LUTHERAN SCHOOL 2024-2025 TUITION FEES

**\*\*Return your completed application and \$125.00 non-returnable Registration Fee per K-8 student.\*\***

**\* Preschool non-returnable Registration Fee is \$75.00.\***

**Actual Cost Per Pupil \$6136.00 2024-2025**

**Estimated Final Cost to Family (Non-member of Zion)**

Registration Fees \$250.00/student

First Child - \$3000.00    Second Child - \$2325.00    Third Child - \$1650.00

\*SGO approval and Congregation Scholarship amounts are not factored in to final costs per pupil.

**Actual Cost Per Pupil \$6136.00 2024-2025**

**Estimated Final Cost to Family**

(Member of Zion - See pg. 2 of Student Handbook for Attendance Requirements)

Registration Fees \$250.00/student

First Child - \$1500.00    Second Child - \$1200.00    Third Child - \$900.00

\*SGO approval and Congregation Scholarship amounts are not factored in to final costs per pupil.

### **Tuition Fees for Pre-School & Pre-Kindergarten Programs 2024-2025**

**TWO DAY PRESCHOOL** (Tuesday and Thursday mornings)

\$80 per month or \$720 per year

\$65 per month for second child or \$585 per year

**THREE DAY PRESCHOOL** (Monday, Wednesday, Friday mornings)

\$90 per month or \$810 per year

\$70 per month for second child or \$630 per year

**FULL DAY PRE-K HEAD START** (Monday, Wednesday, Friday 8:00am-2:30pm)

\$155.00 per month or \$1395 per year\*

\$120.00 per month for second child or \$1080 per year

\*There is no member discount for Full Day Pre-K, which is why the price is similar to K-8 member tuition.



# Zion Lutheran School Tuition & Fees Policies

## Deposit

A deposit of \$125.00 is required for each student K-8 and a \$75 deposit for preschool, to ensure that your child has a spot in their grade for the upcoming school year. (This fee will be applied toward the child's registration fee) **This fee is NON-REFUNDABLE.**

## Payment plan options (please circle one) this can be changed later if necessary.

1. Full payment of book fee and tuition the day of registration
2. Nine month payments September-May (due 15<sup>th</sup> of month)
3. You can also call for payoff at any time.

(Scrip is applied to accounts in August only)

## Tuition Fees

The cost of providing Christian Education is no small item. This cost is borne by the congregation. All members should contribute to this support by giving regularly and generously out of response to God's love for us through weekly contributions. Therefore receipt of the discounted **Member Tuition** rate is strictly conditioned upon **Regular Attendance** (i.e., at least 50% of Sundays throughout the school year) at Zion Lutheran, Decatur.

Zion is committed to the education of its students; however, it is the responsibility of the parents or guardian of the child/ren who attend Zion to notify a member of the Board of Education of financial hardship. Scholarships may be available to help offset the cost of tuition. It is the responsibility of the parent/guardian to apply for available scholarships. Applications for scholarships are available in the school office.

## Registration Fees

A registration fee is required at the time of August registration. This fee goes towards classroom supplies, books, technology and additional costs as determined by the Board of Education.

## Sports Fees \*

Sports fees for the 2023-2024 school year are \$60.00 per child per sport.

## Tuition policies

This document sets out the policy on the non-payment of tuition fees, together with guidance for families and staff on the procedures which will be followed within Zion Lutheran School for Continuing Education in the application of this policy. Although the purpose of the policy is to protect Zion Lutheran School from bad debts, it should be seen as the formal background to a general approach of seeking to assist families who fall into financial difficulties. Early intervention is nearly always more successful than allowing a situation to drift.

(Please be sure to read both sides and sign at the bottom of page 2)

1. Zion Lutheran School reserves the right to recover any outstanding fees.
2. Any family who has not paid their fees by a reasonable period after the due date will be notified.
3. Immediately following such notification we will issue a first warning to the family emphasizing there is an outstanding debt.
4. If the first warning has no effect, a second warning is giving the family further opportunity to make contact, and notifying them that if no response is made that further action may be taken by the School Board.
5. If the family fails to respond to the second warning letter, the School Board will be notified that the student's account is delinquent and at that time the Board will set up a meeting with the family to discuss what options, if any, are available.
6. Any outstanding monies owed from the previous year such as hot lunch, latchkey, tuition, etc. must be paid in full before enrollment for next school year.

I have read and understand the policies stated above and agree to pay all above fees.

Print first and last name \_\_\_\_\_

Parent /Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_